

FSC® CONTROLLED WOOD - PUBLIC SUMMARY OF DUE DILIGENCE SYSTEM

Document #: F103-FSC-COC-3

Release Date: 24-Jun-2022

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A. GENERAL INFORMATION

Certificate holder Information	
Certificate holder name:	Great Northern Timber Holdings Inc. Sheet Harbour Chip mill Musquodoboit Pellet plant
FSC Certificate code:	SAI-COC-001123
Qualification of persons who developed the DDS, including engagement of external parties:	The DDS was developed internally by Great Northern Timber Holdings Inc. (the organization), with the support of Abies Consultants Inc. Abies Consultants Inc is a consulting firm specialized in sustainable forest management, chain of custody and environmental management system certification.
Justification for excluding confidential information:	Information considered proprietary has been excluded from this public summary report.
Summary of changes made to the organization's DDS System (changes to suppliers' structure, risk assessment, risk designation, mitigation/control measures, etc.):	N/A

B. FEEDBACKS/COMPLAINTS

The company Feedback/complaint procedure is described below:
<p>The procedure for filing complaints is based on the requirements as specified in FSC-STD-40-005 V3-1.</p> <p>Complaints Procedure.</p> <p>Great northern Timber has developed and implemented a documented procedure to handle comments and complaints from stakeholders that are related to the document control system. The procedure includes mechanisms:</p> <ol style="list-style-type: none"> Acknowledge receipt of the complaint; Informing stakeholders of the complaint procedure, and providing an initial response to complainant within a time period of two (2) weeks; Forwarding complaints related to risk designations in the relevant FSC risk assessment to the responsible body (for an NRA: as indicated in the NRA; for a CNRA: FSC);



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NOTE: When a complaint is forwarded to a responsible body, Clauses d) - k) do not apply.

- d) Conducting a preliminary assessment to determine whether evidence provided in a complaint is or is not substantial, by assessing the evidence provided against the risk of using material from unacceptable sources;
- e) Dialogue with complainants that aims to solve complaints assessed as substantial before further actions are taken;
- f) Forwarding substantial complaints to the certification body and relevant FSC National Office for the supply area within two (2) weeks of receipt of the complaint. Information on the steps to be taken by the organization in order to resolve the complaint, as well as how a precautionary approach will be used, shall be included with the complaint;
- g) Employing a precautionary approach towards the continued sourcing of the relevant material while a complaint is pending;

NOTE: This includes a description of how the precautionary approach is employed by the organization when a complaint is active.

NOTE: A complaint is pending if it has been considered to be substantial (according to Clause d), and no effective corrective action (according to Clauses h) - k) has been taken yet.

- h) Implementing a process (e.g. field verification and/or desk verification) to verify a complaint assessed as substantial by the organization, within two (2) months of its receipt;
- i) Determining the corrective action to be taken by suppliers and the means to enforce its implementation by a supplier if a complaint has been assessed and verified as substantial. If a corrective action cannot be determined and/or enforced, the relevant material and/or suppliers shall be excluded by the organization;
- j) Verifying whether corrective action has been taken by suppliers and whether it is effective;
- k) Excluding the relevant material and suppliers from the organization's supply chain if no corrective action is taken;
- l) Informing the complainant, the certification body, and the relevant FSC National Office of the results of the complaint and any actions taken towards its resolution, and for maintaining copies of relevant correspondence; and
- m) Recording and filing all complaints received and actions taken.



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Please contact the person listed below for any feedback/complaint	
Name:	M. Breck Stuart
Position:	Planning Manager
Address:	201-1883 Upper Water St. Halifax, NS B3J 1S9
Phone:	+1 (902) 880-6725
Email:	breck@gnti.ca

C. SUPPLY CHAIN

SITE NAME	Exact Nb. of suppliers	Approx. Nb. of sub-suppliers	Supplier types	Average length of non-FSC supply chain	Risk of mixing with non-eligible input
Great Northern Timber Holdings Inc. Central office Responsible for procurement for both production facilities as well as sales of all products.	36	0	Logger (forest) Primary Processor (sawmill)	2	Low

D. RISKS ASSESSMENTS

Country	Supply Area	Risk Designation	Type of Risk Assessment	Name of Risk Assessment	Reference to applicable control measure No. (listed at section E. below)
Canada	NA0410 New England Acadian forests (NB, NS)	Cat 1: Low risk	FSC	FSC Canada National Risk Assessment	
		Cat 2: (Un)specified Risk			2.3 : CM 1,5
		Cat 3: (Un)specified Risk			3.1 : CM 1,4
		Cat 4: Low risk			
		Cat 5: Low risk			
Canada	NA0605 Eastern Canadian	Cat 1: Low risk	FSC	FSC Canada National Risk Assessment	
		Cat 2: (Un)specified Risk			2.3: CM 1,5



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	forests (NB, Cape Breton)	Cat 3: (Un)specified Risk			3.1: CM 1 3.2 : CM 1
		Cat 4: Low risk			
		Cat 5: Low risk			
Canada	NA0408 Gulf of St. Lawrence lowland forests (NB, NE, PEI)	Cat 1: Low risk	FSC	FSC Canada National Risk Assessment	2.3: CM 1,5
		Cat 2: (Un)specified Risk			
		Cat 3: Low risk			
		Cat 4: Low risk			
		Cat 5: Low risk			

E. CONTROL MEASURES

Not applicable (All sourcing areas are low risk)

No.	Type	Description of the implemented control measure
2.3	FSC Mandatory	<p>2.3 The rights of Indigenous and Traditional Peoples are upheld.</p> <p>Nova Scotia: CM 1: Indigenous Peoples with legal and/or customary rights within the Forest Management Unit do not oppose* the Forest Management Plan. * oppose = opposition demonstrated through active litigation, blockade, protests or other significant conflict of substantial magnitude.</p> <p>For non-primary sources: CM 5: A dispute resolution process has been established specifically to address issues arising from violations of the rights of indigenous People related to forest management activities.</p> <p>New-Brunswick: CM 1: Indigenous Peoples with legal and/or customary rights within the Forest Management Unit do not oppose* the Forest Management Plan. * oppose = opposition demonstrated through active litigation, blockade, protests or other significant conflict of substantial magnitude.</p> <p>For non-primary sources: CM 5: A dispute resolution process has been established specifically to address issues arising from violations of the rights of indigenous People related to forest management activities.</p>



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		<p>Prince Edward Island (PEI):</p> <p>CM 1: Indigenous Peoples with legal and/or customary rights within the Forest Management Unit do not oppose* the Forest Management Plan. * oppose = opposition demonstrated through active litigation, blockade, protests or other significant conflict of substantial magnitude.</p> <p>For non-primary sources: CM 5: A dispute resolution process has been established specifically to address issues arising from violations of the rights of indigenous People related to forest management activities.</p>
3.1	FSC Mandatory	<p>3.1 – HCV 1: Species diversity</p> <p>NA0605 Eastern Canadian forests</p> <p>American Marten (Newfoundland population) CM 1: Critical habitat for this species is outside of the procurement area of the certificate holder. There are no procurement activities from Newfoundland.</p> <p>Woodland caribou Atlantic-Gaspésie Population CM 1: Critical habitat for this species is outside of the procurement area of the certificate holder. There are no procurement activities from the Province of Quebec.</p> <p>NA0410 New England-Acadian forests</p> <p>LAKE UTOPIA RAINBOW SMELT CM 1: Critical habitat for this species is outside of the procurement area of the certificate holder. There are no procurement activities within critical habitat since it is legally prohibited.</p> <p>FURBISH’S LOUSEWORTH, BLANDING’S TURTLE, VAN BRUNT’S JACOB’S-LADDER CM 1: Demonstration that harvesting does not take place in critical habitats for this species is the primary objective. CM 4: For private small & low intensity managed forests (SLIMFs): Provide information on the following: <ul style="list-style-type: none"> • The critical habitat of species within their managed forests; AND • The threats to the critical habitat; AND • Best management practices to reduce threats to critical habitat; AND • Applicable legislation. <p>This information is provided to landowners and/or managers of privately-owned forests in the form of an information package containing the required information as described above.</p> </p>
3.2	FSC Mandatory	<p>3.2 – HCV 2: Landscape-level ecosystems and mosaics</p>



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		NA0605 Eastern Canadian forests Intact forest landscape CM 1: The specified risk IFL's are exclusively located on the north shore of the St-Lawrence River in the Province of Quebec. Therefore, no further control measures are required for this HCV.
	Choose an item.	
	Choose an item.	
	Choose an item.	

F. STAKEHOLDER CONSULTATION BY THE ORGANIZATION

Not applicable (The organization has not conducted stakeholder consultation)
Note: Stakeholders consultation is only required as a control measure when unspecified risk has been identified for CW Cat 2 or 3 in a company or old NRA risk assessment. The Organization may also choose to conduct stakeholder consultation to verify the adequacy of its control measures.

Area for which Stakeholder Consultation was conducted:	
Nb. of Stakeholders invited to participate:	
Summary of Stakeholders comments:	
How comments were considered:	
Justification/ Conclusion:	

G. ENGAGEMENT OF EXPERTS BY THE ORGANIZATION

Not applicable (The organization has not engaged experts)
Note: Engagement of expert is required to justify the adequacy of control measures developed by the Organization for CW cat 2 or 3, and when outsourcing the development of an extended risk assessment.

Name	Qualification	License/Registration	Scope of service



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H. FIELD VERIFICATION BY THE ORGANIZATION

<input checked="" type="checkbox"/> Not applicable (The organization's control measures do not require field verification)	
Justification for sampling rate:	
Description of Non-conformities identified:	
Steps taken to address identified Non-conformities:	
Justification for exclusion of confidential information:	

